

	WORKER	INTERN
APPLICANT TYPE	FULL-TIME EMPLOYMENT (Traditional, Self-Employed, Contractor, Consultants)	FULL-TIME INTERN (Trainees, Fellows, Clerks, etc.):
ELIGIBILITY	Working a minimum of 35 hours per week. Earning an annual gross income between \$30,000 – \$85,000 (USD)	Working a minimum of 28 hours per week Position may be paid or unpaid
REQUIRED PAPERWORK	<p>Both of the below documents are required:</p> <p>(1) Letter from employer with the following details:</p> <ul style="list-style-type: none"> - Start date - End date (if applicable) - Position Title - Amount of hours working per week - Annual gross salary - Office location <p>* AND *</p> <p>(2) One month's worth of paystubs must be submitted for workers employed over a month. Otherwise, paystubs will be requested during your stay if you've just started a position and are unable to provide during the application process.</p> <p><i>If you are unable to provide the above, you may provide alternative documents:</i></p> <p>(1) Employment verification including but not limited to: self-employed organization certification (i.e. LLC.), Government employment verification (i.e. i-9, i-797B)</p> <p>(2) Previous year's tax returns and supporting documents (i.e. W-2, 1099, K-1, i-9) to verify income source.</p> <p>(3) Office location verification</p>	<p>(1) Letter from employer with the following details:</p> <ul style="list-style-type: none"> - Start & end date - Position Name (Intern, Trainee, Fellow, Clerk, etc.) - Amount of hours working per week - Compensation, stipend amount or unpaid status - Office location <p>Note: A Training/Internship Placement plan (DS-7002) is acceptable as long as it includes the information requested above.</p>